

EASTSIDE RURAL COUNTY FIRE PROTECTION DISTRICT
PO BOX 5996
STOCKTON, CA 95205-9998
(209) 639-2270

JUNE 1, 2023, MEETING MINUTES

PRESIDENT:	JESS MILLER
VICE PRESIDENT:	SUSAN TRAMMEL
DIRECTORS:	KATHLEEN GARCIA
	LYNNE ARMANINO
	MARTIN ASBORNO
INTERIM CLERK:	MATTHEW DUAIME

Vice President Trammel called the regular meeting of the Eastside Rural County Fire Protection District to order on Thursday, June 1, 2023, at 6:01 PM at Station 12, 4010 East Main Street.

ROLL CALL:

Present: Armanino, Garcia, Miller (by phone), Trammel, and Clerk / CAO (Interim) Duaiame
Absent: Asbornio

ADOPTION OF THE AGENDA:

- With a quorum present, Director Kathy Garcia made a motion to adopt the agenda as mailed. Director Lynne Armanino seconded the motion and the motion carried.

ADOPTION OF THE BOARD MEETING MINUTES:

- May 4, 2023, Meeting Minutes
 - Director Kathy Garcia made a motion to adopt the meeting minutes. Director Lynne Armanino seconded the motion and the motion carried.

STOCKTON FIRE DEPARTMENT

- Chief Edwards attended the meeting.
 - See attached report.
 - Fire Department Graduation June 9, 2023 - 2 PM @ Civic

PUBLIC COMMENTS / REQUESTS:

- Member of the public Steve Lagomarsino presented a concern / complaint regarding weed abatement at the following address(s) 5382 and 5504 E Main Street Stockton. Chief Edwards gave an explanation of how the abatement process works and would follow up on progress for the next meeting.

FINANCIAL REPORT:

- Financial Statements
 - June 2023 Financials
 - 4th Firefighter Payment
 - Clerk Invoice

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FINANCIAL STATUS:

- Disbursements – Fund 48201
 - General Fund 48201 - \$235,834.24 – June 1, 2023
- Action
 - Director Lynne Armanino made a motion to approve disbursements as presented. Vice President Susan Trammell seconded the motion and the motion carried.
- Those members present signed the warrant list.

UNFINISHED BUSINESS:

- Fourth Firefighter – June 10, 2023
- Clerk’s retirement acknowledgement – REVISED per VP Trammel
- Ethics Training – June 27 @ 6 PM
- Request for Proposal – Financial Audit Proposals
 - ACTION: Swartz (Jeff Stone)
 - Director Lynne Armanino made a motion to move forward with Schwartz (Jeff Stone) for the annual audit. Director Garcia seconded the motion and the motion carried.
- District Contact Phone Number
- Website Proposal – Port City Marketing / Mayaco / One/Eleven / Streamline
 - ACTION: Board reviewed proposals
 - Director Kathy Garcia made a motion to move forward with Mayaco for district website services. VP Trammel seconded the motion and the motion carried.

NEW BUSINESS:

- Thermostat Assessment Quote – Approved proceed.
- Grand Jury Report – Pending website
- Donation – Lawyer Passing – Completed - \$100 to hospice.
- Thank you, Letter Acknowledgement
- Record Retention Overview
- Law Firm Preference
 - Suggested Steve Herum and Allen Sawyer

COMMUNICATIONS:

- None

LAFCO:

- No report

DIRECTORS COMMENTS / REQUESTS:

- None

COMMUNITY DEVELOPMENT DEPARTMENT/MISCELLANEOUS:

- CAO / Clerk Duaime

FUTURE AGENDA ITEMS / DIRECTORS COMMENTS:

- None

Matt Duaime, Clerk of the Board / CAO (Interim)

Eastside Rural County Fire Protection District

The law does not permit Board action on, or extended discussion of, any item not on the agenda, except under Special circumstances, comments should be limited to two minutes. If Board action is required, the item will be placed on the agenda for the next meeting.

- This agenda shall be made available upon request in alternate formats to persons with a disability, as required by law under the Americans with Disabilities Act of 1990 (42 U. S. C. 12132) and the Ralph M. Brown Act (California State Code 54954.2). Persons requesting a disability modification, or accommodation in order to participate in the meeting must contact Board Clerk Matt Duaime in writing at the above address during regular business hours at least 120 hour or five days s in advance of the meeting.
- Under Government Code Section 54957.5, all related materials on the agenda submitted to the Directors of the Board shall be made available to the general public for inspection at the business office listed above and by calling the above number for an appointment.
- Materials related to an item on this Agenda submitted to the Directors after distribution of the Board packet are available for public inspection at the District Address Location PO Box 5996, Stockton, California 95205-9998 or by appointment by calling (209) 639-2270.